

Hello :

Thank you for choosing Real Estate Advocates, we are the local processing company for the internet MLS listing service you purchased.

In order for us to process your listing we request that you visit our website, www.realestateadvocates.com

Under "Tools & Links" you will find "Forms."

Please print and fill out the following forms and return them to us:

1. Download questions & answers (sign, date, return) **Form #2**
2. Download Menu of Services **Form #3**
3. Download Agency Disclosure **Form #4**
4. Download Property Disclosure **Form #6**
5. Download either Exclusive Agency or Exclusive Right to Sell for your market **Form #7 or #8 or #9**
6. Download Residential Input Forms for your market **Form #10-21 (select only one)**
7. Download REA Addendum (**only for Columbia**) **Form # 22**
8. Download Lead Paint Disclosure (homes built prior to 1978) **Form #6**
9. Email your photo(s) to MLS@sc.rr.com with the property address in the subject line. Your property will not be listed until the photo is emailed. (It is a requirement of the Multiple Listing Services to have a front view photo of your property in .jpeg format.

After completing each document, please email, or fax them to:

MLS@sc.rr.com

Fax: 1-866-701-8050

Please understand that this is a limited fee for service listing.

We prefer all communication be done through e-mail so our office staff may be responsive to your requests. Our E-mail address is: MLS@sc.rr.com

Thank you,

Real Estate Advocates